



GUAMCOMMUNITYCOLLEGE

## JOB ANNOUNCEMENT "OPEN COMPETITIVE"

Guam Community College is accepting applications for the following position to establish a list:

<b>FULL TIME POSITION:</b> <b>INSTRUCTIONAL FACULTY</b>	<b>ANNOUNCEMENT NUMBER: JA#021-25</b> <b>POSITION STATUS: PERMANENT / FULL-TIME</b>
<b>SALARY:    <u>MINIMUM</u>                      <u>MAXIMUM</u></b> <b>                    \$41,996                      \$47,876</b>	<b>OPENING DATE:</b> <b>                    JUNE 20, 2025</b>
<b>DIVISION:</b> <b>    Nursing and Allied Health – Medical Assistant</b> <b>    Trades &amp; Professional Services</b>	<b>CLOSING DATE:</b> <b>                    Until Filled</b>

### **NECESSARY SPECIAL QUALIFICATIONS:**

Certified Medical Assistant

### **GENERAL DESCRIPTION:**

This is a nine (9) month instructional faculty position. Applicants appointed to this position will be assigned a faculty rank consistent with the College ranking system. This is a post-secondary assignment.

### **WHO SHOULD APPLY:**

Open to Public

### **HOW AND WHERE TO APPLY:**

Applicants must submit an "Application for Employment" form to the GCC Human Resources Office, Suite 2112/2113, Student Services & Administration Building, by 5:00 p.m. (GMT +10:00) Guam, Port Moresby, of the deadline. Applications are also available online at [www.guamcc.edu](http://www.guamcc.edu). For more information visit the Human Resources Office, Suite 2112 & 2113, Student Services & Administration Building, email us at [hrjobs@guamcc.edu](mailto:hrjobs@guamcc.edu) or call (671) 735-5537 extension 5536/5538.

### **IMPORTANT INFORMATION:**

Public Law 99-0603 (8 USC Section 1324A) requires the Government of Guam to verify the identity and work eligibility of all newly hired employees. All new employees shall be required to provide any one or a combination of the following and/or other documents as may be required: Original Birth Certificate; U.S. Passport; Naturalization Card; Alien Registration Card with photograph; original Social Security Card; or other proof of work eligibility.

### **VETERANS PREFERENCE:**

Applicants claiming veteran's preference are required to provide Proof of Eligibility for Veterans Preference Credit. Those claiming Compensable Disability are required to provide a copy of a letter from the Veterans Administration.

### **EDUCATION:**

Applicants claiming degrees or credit hours are **required** to provide a copy of their college transcript. Transcripts from institutions outside the U.S. **must be** accompanied by a **Comprehensive Course-by-Course Report** by a National Association of Credential Evaluation Services (NACES) member organization [www.naces.org](http://www.naces.org).

### **PRE-EMPLOYMENT MEDICAL EXAMINATION AND TUBERCULOSIS TESTING:**

All applicants accepting employment with Government of Guam-Guam Community College must take and pass a pre-entry Physical Examination and Tuberculosis Testing as a condition of continued employment. Expenses for the physical/medical examination and tuberculosis test must be paid for by the applicant.

### **APPROVED BY**

Mary A.Y. Okada, Ed.D.

President

AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER  
GUAMCOMMUNITYCOLLEGE

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